TOEFL® COE Grant Proposal Review Form

Review Information

PROPOSAL TITLE: (Enter title of proposal)

DATE: (Enter review date)

REVIEWER: (Enter name of reviewer)

Instructions

The proposal you have been asked to review has been submitted as part of the TOEFL Committee of Examiners (COE) Research Grant Program.

Please provide both a **substantive** and **technical** review of this proposal from the standpoint of its quality and feasibility. Pay particular attention to the rationale for the study, the strength and defensibility of the research design, the data collection methods used, and analyses employed. Also, indicate any concerns about participants, staffing, budget, or the feasibility of successfully completing the project.

Your full review will be anonymized and shared with the author(s). If you wish to provide any confidential feedback to ETS and the TOEFL COE Research Subcommittee members (who read your review and use it to help make a funding decision), please do so in the "Confidential Feedback" section at the end of this review form.

When finished, return the completed review form to toefl_rc2@ets.org.

Ratings

Review the evaluation criteria below and check the appropriate boxes.

Criteria	1 (No/inadequate)	2 (Somewhat)	3 (Yes)
Is the rationale for conducting the research sufficient?	☐	☐	☐
Is the background or literature review adequate and appropriate?	☐	☐	☐
Are the research questions clearly stated?	☐	☐	☐
Are the context and participant population clearly defined and appropriate for the study?	☐	☐	☐
Are the variables and data-collection instruments clearly defined and appropriate for the study?	☐	☐	☐

Criteria	1 (No/inadequate)	2 (Somewhat)	3 (Yes)
Is the method of data processing clearly explained and appropriate for the study?	☐	☐	☐
Are methods of data analysis sufficiently detailed and appropriate?	☐	☐	☐
Is there a discussion of the anticipated results and implications of the study for the field of language learning and assessment?	☐	☐	☐
Does the author specify the limitations of the proposed study?	☐	☐	☐

Overall Proposal Rating (select only one):

- ☐ 1 (NOT appropriate for funding ***at all***)
- ☐ 2 (Appropriate for funding with ***substantial*** revisions)
- ☐ 3 (Appropriate for funding with ***some*** revisions)
- ☐ 4 (Appropriate for funding with ***minimal*** revisions)
- ☐ 5 (Appropriate for funding ***as is***)

Comments

Please add comments below for each of the following points in the proposal. Emphasize any major issues that you think must be dealt with in order for the project to succeed. If you do not have a comment, please write “No comment”.

1. Rationale for conducting the study

2. Background and literature review

3. Research questions

4. Methodology
    a. Study context and participants

    b. Variables investigated and instruments used

    c. Data processing

    d. Data analysis

5. Discussion of anticipated results and implications

6. Discussion of limitations

7. Overall evaluation of the proposed study

Confidential Feedback to ETS and TOEFL COE Research Subcommittee Members

(If you have any confidential feedback, please provide it here.)